

Internal Revenue Service

Director
Internal Revenue
Service Center

Southwest Region

Department of the Treasury
801-619-1754 NOT TOLL FREE

P.O. Box 10241, Ogden, Utah 84409
R/S 7500

November 2, 1993

Dear Mr.

This is in response to your Privacy Act request dated October 15, 1993.

The document locator numbers identified in your request are for Substitutes for Returns, Form 1040. As stated in our prior response, these documents are available through routine processing procedures. Please refer to the enclosed page from Internal Revenue Manual 1372.

Delegation orders which authorize Internal Revenue Service employees to create substitutes for returns do not exist. This is part of a processing procedure located in an Internal Revenue Manual. If you wish to obtain a copy of the appropriate manual, you should address your inquiry to:

Internal Revenue Service
Attn: FOI Reading Room
P.O. Box 388
Ben Franklin Station
Washington, DC 20044

Sincerely,

Jay Hammar
✓ Jay Hammar
Disclosure Officer

Enclosure